

Non-Certified Substitute Teacher

Rock Hill, SC

Description of a Non-Certified Substitute Teacher:

A substitute teacher is a professional educator who is responsible for operating a safe, orderly, and positive classroom environment while the regular teacher is absent. The substitute teacher must effectively manage the classroom and provide instruction for students, strictly following the regular teacher's lesson plans, and adhering to all district and school policies and procedures.

Responsibilities of a Non-Certified Substitute Teacher:

- Provide meaningful instruction to students in assigned classrooms while regular teacher is absent
- Review and implement regular teacher's routines, procedures, lesson plans, curriculum objectives, classroom management, and instructional strategies
- Establish and maintain a safe and orderly classroom environment; take all reasonable precautions to protect students, facilities, and materials * Communicate clearly and effectively to students, faculty, and staff
- Report all student injuries, accidents, illnesses, and serious discipline problems to school administration as soon as possible
- Maintain a working knowledge of and adhere to all Board of Education, school district, and Source4Teachers policies and procedures
- Demonstrate cooperation and flexibility in performing other related duties as assigned by school administration and Source4Teachers
- Understand and adhere to all Source4Teachers and school district policies and procedures

Qualifications:

- A minimum of an High School Diploma
- Criminal background check
- TB Test

Please submit your resume to 1234 Flint Street Ext. Rock Hill, SC or to Ni'jule Gordon at ngordon@thepalmettoschool.org. Please call at 803-328-6555 with any questions.