

The Palmetto School Title I & Board Meeting Minutes

Sept. 9, 2021 at 5:00 p.m.

Online Meeting

Board Members Present: Dan Freeman, Rickina Thompson, Hank Segal, Debbie Coccia, Debbie Burns, Deann Segal, Austin Dawkins

School staff - Chantell Tarver-Berry, Debs Feldman and Gary Baggett

Proxies provided to Dan Freeman: none

The Board meeting was called to order by Chairman Dan Freeman at 5:00pm by reading the Mission Statement

Executive Director's Report:

Mrs. Tarver-Berry reviewed the report

- There are currently 41 students enrolled at the school.

K-2	14 Students
3rd-5 th	14 Students
6 th -8 th	13 Students

- There were 2 reported student positive COVID-19 test results and 1 positive staff test with 14 students quarantined for close contact exposures in the previous month. COVID protocols have been updated in the staff handbook and shared with families.

- July 2021 was School Board Recognition and Appreciation Month. Mrs. Berry requested again updated pictures of each individual Board member as well as a group picture of the Board of Directors.

- Staff update -Resignation accepted for the Behavior Interventionist. The exit interview was held. The position is posted on the RHSD website with interviews scheduled for the week of September 13.

- Dance residency resumes 9/10/21

- Title 1 Funding -Benchmark Education - Reading/ELA Professional Development, Dreambox - Math PD, and Parenting classes on Zoom, and school supplies funded through surplus RHSD Title 1 funds.

- A refrigerator and freezer was donated by the community and an update on the meal program was provided by Mr. B. Questions were posed about participation in Back the Pack and Second Harvest.

- PBIS/School store - items needed to stock the store - especially food and soda, room decor for older students. Mr. B suggested 5-Below and will send out a list. He requested \$130 for the initial opening and will request items as needed..

Board & Committee Reports:

Financial Report: Profit and loss statement for July-August was discussed, with a loss of \$38000 in this time period due to salary increases, health insurance, cleaning of the school and busses, parent notification system and internet filter subscription and the environmental survey for the University Dr. property. Paperwork is being finalized for the audit. New signers to online accounts at Arthur State Bank have been set up to include Deb Feldman.

There were no public comments.

Action Items:

- Dan Freeman requested a motion to approve the August 12, 2021 Board meeting minutes. A motion was made by Debbie Burns, second by Hank Segal. The motion was unanimously approved.

Other Business:

- Fundraising: A “to do list” from a previous Circle of Caring Breakfast was distributed to the Board members for review and discussion. Board members were asked to share their ideas for utilizing resources to organize a breakfast or other similar event. In addition, board members discussed possible fundraising ideas:
 - Deann Segal has contacted 2nd Hand Smoke BBQ and is scheduling a meeting with Dan Freeman and Jimmy Warner (contact person for BBQ) further updates will be given when plans are finalized.
 - Dan Freeman or Dr. Tarver-Berry will contact Harris Teeter for donations.
 - Debbie Burns suggested Kona Ice as a possible vendor.
- Dan sent documents to consider for the Development Director/Fundraiser position to develop a sustainable strategy. The board will consider investment versus cost, and full time or contract position if we decide to move forward.
- Mrs. Tarver-Berry is in the process of scheduling a meeting with RHSD to update our contract. At that time, the ESSER funds for the school will be confirmed.
- Board training is October 20, 2021. It will be virtual.

With no further business, the Board meeting adjourned at 6:30pm.

Next Meeting:

The next regular Board meeting will be held on October 14, 2021.