



The Palmetto School at the Children's Attention Home

Title I & Board Meeting Minutes

October 10, 2019 at 6:00 p.m.

STEAM Lab, 505 University Drive, Rock Hill, SC

Board Members Present: Ann Terry, Dan Freeman, Dan Wilde, Debbie Burns, Katie Arnold, Kristin Roche, Tammy Sessa

Proxies provided to Dan Freeman: Elaine Bilton, Emily Brown, Monique Constance-Huggins, Rick Norwood

Executive Director/Principal – Chantell Tarver (attended by call-in from 803-203-0395)

Dan Freeman called the meeting to order at 6pm by reading the school Mission Statement.

Executive Director's Report:

1. Title I Report

- 27 students are currently enrolled in the school (4 from CAH; 23 from outside). Enrollment is currently lower than expected. Ms. Tarver and Mr. B are meeting with the Director of Elementary Education and the Director of Federal Funding to obtain possible assistance with enrollment.
- Ms. Tarver is currently in the process of restructuring the Kindergarten – 2nd grade class and the 3rd – 5th grade class.
- Ms. Tarver reported an anticipated increase in the Delinquent & Neglected (N&D) Fund that the school will receive this year. Ms. Tarver will meet with Dr. Wilson to review the previous budget. Ms. Tarver and Mr. B will also meet with RHSD #3 regarding the N&D Fund.

Board and Committee Reports:

1. **Financial Report** – Dan Freeman

- Dan Freeman provided an overview of the 3rd quarter Profit & Loss Statement and the September 30, 2019 Balance Sheet. The school will be reimbursed by the insurance company for expenses associated with the recent nontoxic mold cleanup and repair work.
- Dan has requested a meeting with the Foundation of the Carolinas to discuss investment options for the reserve account. Board members are welcome to attend.

2. **Fundraising Committee** – Dan Wilde

- Ms. Tarver is currently recruiting for a Development Director contract worker from the York county area. The position will be posted on several sites with hopes of the position beginning in January 2020.
- The Fundraising Committee will meet again in November and will review Spring 2020 fundraising options.

3. **Circle of Caring Breakfast** – Dan Freeman

- The breakfast committee will meet weekly until the event on November 2, 2019.
- Sponsorship cards have been mailed to previous event sponsors. The school is currently receiving donations and new sponsorships. The Board was asked to continue recruiting sponsors. The option of obtaining a school Venmo account will be researched.
- Raffle items are currently being accepted at the school. A list of raffle donations will be provided to the Board.
- Dan Freeman will be interviewed on WRHI radio at 7:40am on October 17, 2019.

Public Comments:

- No public comments were received.
- Dan Freeman explained several changes made to the October meeting agenda including the addition of the Public Comments section. These changes were recommended during the recent SC Charter School Alliance Board training class.

Other Business:

- Debbie Burns provided an overview of the Camp Leopold dinner that she recently attended on behalf of the school. 8 students from the school recently attended Camp Leopold.

Action Items:

- Dan Freeman requested approval to accept the September 2019 Board meeting minutes as prepared. A motion to approve was made by Ann Terry, second by Debbie Burns. The motion was unanimously approved.

With no further business the meeting adjourned at 7:05pm.

Next Meeting:

The next regular Board meeting will be held on November 14, 2019 at 6:00 p.m.